

**MINUTES OF A CAUCUS MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
HELD IN THE COUNTY ADMINISTRATION BUILDING, 4 MOORE ROAD, CAPE MAY
COURT HOUSE, NEW JERSEY ON TUESDAY, MAY 11, 2021 AT 3:00 P.M.**

Deputy Clerk Doyle called the meeting to order. The following members answered roll call:

Commissioners Desiderio, Hayes, Morey and Thornton - Present (4)
Commissioner Pierson - Virtual (1)

Statement of the Director:

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, January 6, 2021.”

Moment of Silence

Flag Salute- Led by Commissioner Pierson

Agenda Items

Presentations:

- 1. Leslie Gimeno-Open Space Update**
- 2. Scott Mullen-PowerPoint creator & slideshow operator**

Ms. Gimeno led with an overview of the Open Space Program since inception in 1989.

Farmland -3,285 acres preserved @ \$35.4 million
Open Space -1,300 acres purchased for preservation
Park & Recreation -27 projects @ \$17.7 million
Historic Preservation -21 projects @ \$1.5 million

Current projects up for consideration:

Coastal Enhancement, Bay Marina Park, Stone Harbor
Cost: The Cost of the funding shall not exceed \$1,780,862.50

Middle Township Bike Path North Extension, Addendum 2021
Cost: The Cost of the funding shall not exceed \$615,314.00.

Discussion:

1. Kevin Lare-Purchasing Report

Mr. Lare detailed awards, extensions, or changes to contracts, and competitive contracting of the following resolutions: Res. Nos. 330-21, 331-21, 333-21, 340-21, 341-21 and 344-21.

Res. 330-21 authorizing Consent to Assignment of Contract No. C8-218 with Cape Veterinary Hospital to Cape Veterinary Associates, LLC.

May 11, 2021, (Continued)

Res. 331-21 authorizing Change Order No. 3 with CFG Health Systems, LLC to continue a Medically Assisted Treatment Program at Cape May County Correctional Facility in the amount of \$14,085.00.

Res. 333-21 authorizing execution of a Non-Fair and Open Professional Services Agreement with Excellence in Caring, LLC.

Res. 340-21 awarding Contract No. C1-90 to Harmony Group, LLC to provide Behavioral Management Evaluation and Counseling Services for Crest Haven Nursing and Rehabilitation Center.

Res. 341-21 authorizing a Non-Fair and Open Professional Services Agreement with CBIZ MHM, LLC for Accounting Services at Crest Haven Nursing & Rehabilitation Center.

Res. 344-21 authorizing additional services for Phase II of Contract No. C8-113 with Michael Calafati Architect, LLC in the amount not to exceed \$44,866.00.

2. Kevin Lare-Administrator Report

An owners' representative for Franklin Street School project advocated by Commissioner Hayes, Andrea Orsini, Michael Calafati and the City of Cape May was discussed by Mr. Lare.

He informed that the first round of funding from the American Rescue Plan Act of 2021 would be disbursed sometime in May as indicated by the federal government during recent phone conversations with the CFO of the County.

Regarding the federal funding, Director Thornton suggested the Administrator and County Counsel should make recommendations to the Board as to how many meetings, and the process to follow associated with allocation of the money.

He indicated the first reading of a standalone bond ordinance to finance two projects, the Government Services building, Phase I and the balance of County Commons would be introduced by the County Treasurer at the May 25th Commissioner Meeting. He anticipated a second bond ordinance later in the year. Seven towns had already called him looking for money to finance capital projects that were county related (roads and bridges). The animal shelter was not included in the list of projects.

Consultant Michael Donohue was currently working on a restructure of the capital budget plan for the county. Recommendations would be presented to the Board shortly. Mr. Lare felt hearing out the municipalities early in the process would be a prudent measure.

Lastly, the Prosecutor's Office was awarded another grant for the Child Advocacy Center, making it a fully funded project.

3. Robert Church-Engineer's Update

The following resolutions on the agenda to be authorized during the Regular Meeting of Board tonight were acknowledged or discussed by Mr. Church.

May 11, 2021, (Continued)

Res. 346-21 accepting proposal of Colliers Engineering & Design in the amount of \$168,382.83 for Professional Construction Engineering Services for FY2020 Cape May County Centerline Rumble Strip Project.

Res. 347-21 accepting the work and closing the contract of Maser Consulting, P.A. for Professional Engineering Services for Roosevelt Boulevard (CR623) Stormwater Infrastructure Improvements in the Township of Upper.

Res. 348-21 authorizing Change Order No. 1-Final in the amount of \$33,625.99 to Site Enterprises, Inc. for Demolition of Various Buildings at the Cape May County Airport, Township of Lower.

Res. 349-21 authorizing Change Order No.4 in the amount of \$0.00 to Landberg Construction, LLC for 2019/2020 Miscellaneous Drainage Improvements on an As-Needed Basis throughout Cape May County.

Res. 351-21 awarding Contract No. C1-85 to Urban Engineers, Inc. to provide Professional Engineering Services for Beach Avenue (CR604) Resurfacing Improvements for County of Cape May.

4. Commissioner Discussions

Commissioner Pierson-The Homeless Trust Fund Advisory Board recommended a program be implemented to provide housing vouchers & case management to eligible clients. They further recommended \$80,000 in funding from the fund be allocated to the Division of Social Services to administer the program. This would be voted on during the 4:30 Regular Meeting of the Board. A short discussion ensued prompted by Mr. Morey's question regarding total amount collected so far and plans to utilize the funding.

Moved by Mr. Desiderio seconded by Ms. Hayes to adjourn the caucus. Roll call: Commissioner Desiderio, Hayes, Morey, Pierson and Thornton (AYE-5) (NAYE-None) (ABSTAIN-None) (ABSENT-None). Carried.

Caucus adjourned at 3:41 p.m.

Administrator/Clerk of the Board